Student Contract

Summer 2026

Updated February 11, 2026. Please read carefully to avoid delays in the application process. All deadlines are listed in Pacific Time.

Registration & Payment Deadlines

To avoid a $45 administrative fee, we encourage students to register and pay for their courses before the **Early Bird Deadlines**:

- **Friday, May 8** (4:30 pm) for **Spring** courses (May 11–June 12)
- **Friday, June 26** (4:30 pm) for **Summer** courses (June 29–July 31)

After the Early Bird Deadline, payment is due in full immediately upon registration. **The final deadline to register and pay is 4:30 pm on the first day of the course.** If you do not complete your registration and payment by this deadline, you will not be permitted to stay in the course.

Payment Methods

A registration fee and tuition deposit are due upon registration through REGIS. Please note that **you can use a credit card to pay your registration fee and tuition deposit, but we are unable to accept credit card payments for the remaining balance owed.**

- If you have a Canadian bank account, you can pay online by sending an Interac e-Transfer to payments@regent-college.edu. (Please include your Regent ID number.)
- International students can pay online using PayMyTuition or Convera (see our website for details).

If you are unable to pay online, you may mail a cheque made out to Regent College or pay by cash or Canadian debit card at Regent Reception.

Course Drop & Refund Policies

All registration changes must be officially submitted by the deadline listed below, either by **11:59 pm online** via REGIS or by **4:30 pm in person** by submitting a Summer Term 2026 Course Registration/Change Form at Regent's reception desk.

Unless otherwise noted in a course's syllabus:
- The deadline to receive a **100% tuition refund** for dropping a course, reducing your credit count, or switching from credit to audit is **the Friday before the course starts**.
- The deadline to receive a **75% tuition refund** for dropping a course is **the second day of the course**. No refund will be available after this date.

- You may drop a course, reduce your credit count, or switch from credit to audit up until the last day of the class. After this, you are considered to have attempted the course and must receive a grade.
- You may increase your credit count or switch from audit to credit up until the last day of the class.

Please see course syllabi for special refund schedules for En Route (APPL 571, INDS 525, THEO/WRLD 547) and introductory biblical language (LANG 510, 511, 550, 551) courses.

Other Policies

Academic Policies

Students taking courses for academic credit should expect to invest on average 45 hours of work per credit hour.

For most courses, major assignments are due 45 days after the last class. Extensions must be requested through Student Services and will be granted only in cases of demonstrated and unforeseen emergency. If granted, extensions will be subject to a $25 fee and may be subject to a grade penalty.

Please consult the Regent College Academic Catalogue (available on our website), for admissions policies, program requirements, program duration, appeals, rules of conduct and dismissal, and information about other academic policies and fees.

Bullying and Harassment, and Discrimination Prevention Policy

Regent College is committed to providing a safe and respectful environment for all persons, and to being further educated on these realities. Bullying and Harassment, and Discrimination are serious offences and are not tolerated by Regent College and may be cause for corrective or disciplinary actions up to and including termination or expulsion. By signing the registration form, you acknowledge that you have read and agree to abide by the Bullying and Harassment, and Discrimination Prevention Policy (see rgnt.net/prevention).

Student Fees

U-Pass Fees

If you are a student who paid student fees in Fall 2025 or Winter 2026, or a new program student admitted for Fall 2026 by June 30, 2026, you may be eligible for a U-Pass for each month in which you are registered for 3 or more hours. Registration is defined as beginning on the first day of class and ending on the assignment due date (see course syllabi for due dates).

- If you are registered for 3 or more *credit* hours, you will be charged U-Pass fees.
- If you are registered for 3 or more *audit* hours (or a combination of audit and credit hours), the U-Pass is optional. Email registration@regent-college.edu to opt in.

- If you are registered for 3 or more credit hours in En Route courses only, the U-Pass is optional. Email registration@regent-college.edu to opt in.
- After registering, if you drop below 3 hours in a given month, refunds for the monthly U-Pass fee will only be granted if you have not yet requested the U-Pass *or* if you dropped your course before the first day of the month in which the U-Pass was valid. To request a refund after April 15, email registration@regent-college.edu.

AMS Membership

If you are a new student admitted for Fall 2026 by June 30, 2026, and you register for 3 or more credit hours in Spring or Summer, you will be required to pay an AMS membership fee, which grants membership in UBC's Alma Mater Society and provides access to UBC libraries and various other amenities. If you drop below 3 credit hours after April 15, you can request a refund by emailing registration@regent-college.edu.

Tuition & Fees

Tuition and fee payments are due according to the deadlines noted above.

Registration Fee & Tuition Deposit

To register for Spring or Summer 2026 courses, you will need to make an up-front non-refundable payment of $80. This initial payment has two parts:

- $35 – Registration fee
- $45 – Tuition deposit (credited to your student account and applied toward your tuition)

Note: If you drop your courses for the term, the tuition deposit will be held in your student account for one year and may be used for tuition in a future term. After a year, unused deposits will be forfeit to Regent College.

Tuition

- $545 per onsite credit hour / $565 per online credit hour
- $400 per onsite audit hour / $420 per online audit hour

Student Fees (if applicable)

- $46.90 per month – U-Pass fee
- $124.06 – AMS membership fee

Additional Fees (if applicable)

- $45 – Administrative fee (required if you pay after the Early Bird Deadline)
- $50 – Late payment fee (required if you pay on or after the second day of a course)
- $20 – Dishonoured cheque fee